



International Civil Aviation Organization

Sixth Meeting of the Asia Pacific Regional Aviation Safety Team (APRAST/6)

(Bangkok, Thailand, 6 – 10 April 2015)

Agenda Item 2: Safety Enhancement Initiative Working Group (SEI WG)

FORMATION OF AN SEI WG AND ELECTION OF CO-CHAIRS

(Presented by the Secretariat)

SUMMARY

This paper invites the APRAST members to establish an SEI WG and to elect Co-Chairs from the nominated Members of the States/Administrations and the Industry.

Action by the meeting is at Paragraph 3.

1. INTRODUCTION

1.1 RASG-APAC, in its Decision 3/23, directed APRAST to review its meeting structures and mechanisms to better support the GASP and to fulfil the Regional Priorities and Targets. The APRAST Co-chairs also proposed to take this opportunity to further optimise the APRAST structure to provide for better delivery and monitoring of the region's Safety Enhancement Initiatives (SEIs).

1.2 The APRAST/4 Meeting held in Manila, the Philippines on 22-25 April 2014, finalized a draft of the proposed changes to the APRAST structure along with recommendations to amend applicable terms of reference (TOR) of the APRAST and its subsidiary groups.

2. DISCUSSION

2.1 The proposed changes to the APRAST structure and their respective TORs were subsequently approved at RASG-APAC/4 in November 2014. SEI Working Group (SEI WG) will subsume the breakout sessions for the three areas of CFIT, LOC and Runway Safety.

2.2 Co-chaired by a State representative and an Industry representative, and supported by the COSCAP facilitators, the SEI WG will assist in the development and review of the SEIs to reduce aviation safety risk in line with regional priorities and targets. The SEI WG will also ensure that there is appropriate quality control of the work developed. In addition, the SEI WG will assist in the provision of generic implementation guidance and the organisation of assistance programmes, with the support of the APRAST secretariat, to improve the level of implementation of developed SEIs. The approved TORs of the SEI WG can be found in **Attachment A** to this paper.

3. ACTION BY THE MEETING

3.1 The Meeting is invited to:

- a) Noted the ToR for the SEI WG;
- b) To support the SEI WG by participating as its members;
- c) Propose nominations from a State and Industry representatives as Co-Chairs

TERMS-OF-REFERENCE FOR THE SAFETY ENHANCEMENT INITIATIVES WORKING GROUP (SEI WG)

1. Background

- 1.1. These terms-of-reference outline the concept and modalities for the Safety Enhancement Initiatives Working Group (SEI WG) working under direction of the RASG-APAC/APRAST.

2. Objectives of the SEI AWG

- 2.1. The objective of the SEI WG, which will be established under the RASG-APAC/APRAST, is to assist in the development, implementation and review of SEIs to reduce aviation risks. These SEIs could be established based on the analysis of regional data, based on ICAO initiatives or the initiatives of other relevant organisations or regions or based on the risks and issues identified through the USOAP CMA process. The identified SEIs should be prioritised to ensure that those that have the greatest potential for reducing safety risk are examined first.
- 2.2. To accomplish the objectives, the SEI WG will:
 - 2.2.1. Assist APRAST in the identification and development of SEIs, for application within the Asia and Pacific regions, which are aligned with the regional priorities and targets. The focus of these SEIs is to effectively and economically mitigate regional safety risks identified by the Asia Pacific Safety Reporting and Programme Working Group.
 - 2.2.2. Assist APRAST in the provision of generic implementation guidance related to the SEIs to guide members through the SEI implementation process
 - 2.2.3. Assist APRAST in the identification of assistance programmes such as, but not limited to, workshops and seminars to improve the level of implementation of developed SEIs, with the support of the Secretariat.
 - 2.2.4. Develop and conduct a process to review existing SEIs and provide recommendations to improve the effectiveness and level of implementation.

3. SEI WG Modalities

- 3.1. The SEI WG will work with the ICAO APAC Office to obtain information on the state of implementation of the SEIs. This information is useful for the review of the developed SEIs and the identification of relevant assistance programmes to improve SEI implementation levels.
- 3.2. Co-chairs will be elected from the nominated members. One Co-chair may be elected from a Contracting State and the other Co-chair may be elected from industry.
- 3.3. The Regional Officer, Flight Safety, ICAO Asia Pacific Office will serve as the Secretary to the SEI WG. The COSCAP facilitators will support the SEI WG in its activities.
- 3.4. Membership of the SEI WG includes the regulatory authorities (flight operations, airworthiness and ATM representatives), air operators, service providers, manufacturers and industry organizations. Others may be invited to participate as appropriate to the subjects under consideration.

- 3.5. The SEI AWG will normally meet twice each year in conjunction with APRAST meetings. Additional meetings may be organized when needed to address pressing safety issues. The on-going work/coordination may be accomplished through electronic communications and regular teleconferences.

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